

**Annexure - II**

**INSPECTION PROCEDURE / CHECK LIST**

Reference No of the ULB :  
 Name of the ULB :  
 Name of the Inspecting Officer :  
 Designation :  
 Date of Inspection :  
 Name of the applicant :  
 Location of the site :  
     Survey No :  
     Town / Village Name :  
     Mandal :  
     District :  
 Permit No. and Date  
 Ref. No. and Date  
 of Building Completion Notice :  
 Due date for completion of building  
 Whether the building completed  
 within stipulated completion time : Yes / No  
 If NO, fine collected in rupees :

Sl. No.	Subject	As per Approved Plan	As per ground position	Remarks
1	No. of floors			
2	External Setback			
	Front			
	Rear			
	Side (1)			
	Side (2)			
3	Usage of building			
4	Parking space provision			
5	Abutting road width			

Remarks / recommendations of the Inspecting Officer :

Town Planning Section Head

Commissioner