

Online Water Tap Connection Application –User Guide

Applicant has to visit CDMA Website (www.cdma.Telangana.gov.in) or their respective ULB Website



Then Click on **Online Water Application** link which is marked in Blue. Then following screen will be appear.



Applicant has to select his respective District, ULB. And have to enter Property Tax assessment Number and click on continue button. Then the following the screen will be appear with basic information available in Emas application.

10.166.7.6(8080)/CDMA_Water/waterApplication/getApplicationForm.do

Commissioner & Director of Municipal Administration
Government of Telangana
Online Water Application

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Water Tap Dashboard

New Water Tap Connection

Applicant Details

Name: Wahar Surname: K

Father's/Husband Name: gender: M

Address Details

Door No: 4-2-77418 Address: Indra Nagar

Village / city: Wakarbad

Contact Details

Landline Phone No: Mobile No:

Fax: Email Address:

Application Details

Municipality: Wakarbad Location Details: Indra Nagar

Revenue Ward No: 4 Block No: 2

Zone No: 1 Street: NA

Assessment No: 105809653 Property Tax: 3.0

Connection Details

Connection Category: Water Source Type:

Connection Type: Property Type:

HSC Pipe Size (Inches): Usage Type:

Sump Capacity (Litres):

Documents

Documents To Be Uploaded:

1. Property Tax Receipts (Ration Card)/Food Security/BPL Certificate No file chosen

2. Self Declaration Form No file chosen

Save

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Here in the application form, all the highlighted data is came from emas application. Then the applicant have to fill the remaining information like Connection Category, Water Source Type, Connection Type, Property Type, HSC Pipe Size(Inches), Usage Type, Sump Capacity(Liters) from the dropdown list. Also required documents (Property Tax Receipts/Ration Card/Food Security/BPL Certificate, Self Declaration Form) to be uploaded.


After providing all the required information, applicant form will be like below:

| New Water Tap Connection | | | |
|---------------------------------------|---|--|------------------------|
| Applicant Details | | | |
| Name: | Nihar | Surname: | K. |
| Father's/Husband Name | | gender: | M |
| Address Details | | | |
| Door No: | 4-2-774/B | Address: | Indra Nagar, |
| Village / city: | Vilarabad | | |
| Contact Details | | | |
| Landline Phone No: | | Mobile No: ¹ | <input type="text"/> |
| Fax: | | Email Address: | <input type="text"/> |
| Application Details | | | |
| Municipality: | Vilarabad | Location Details: | Indra Nagar |
| Revenue Ward No: | 4 | Block No: | 2 |
| Zone No: | 1 | Street: | NA |
| Assessment No. | 1058009652 | Property Tax: | 0.0 |
| Connection Details | | | |
| Connection Category: ² | General | Water Source Type: ³ | Open Wells And Power B |
| Connection Type: ⁴ | Non-Metered | Property Type: ⁵ | House |
| HSC Pipe Size(Inches): ⁶ | 1/2 | Usage Type: ⁷ | Residential |
| Sump Capacity(Liters): ⁸ | 1000 | | |
| Documents | | | |
| Documents To Be Uploaded ⁹ | 1.Property Tax Receipts/Ration Card/Food Security/BPL Certificate | <input type="button" value="Choose File"/> | scan 1.pdf |
| | 2.Self Declaration Form | <input type="button" value="Choose File"/> | scan 2.pdf |
| <input type="button" value="Save"/> | | | |

Then applicant has to submit the application form by clicking save button.

After saving application, User will get an SMS as (Dear Applicant your Water connection Application request is received with request number 10581496386790708). This number will be used for tracking the status of application. And also the following acknowledgement will be populated in the browser.

 **Commissioner & Director of Municipal Administration**
Government of Telangana
Online Water Application Sign In



Your Water Application having Property AssessmentNo: 1058009652 is submitted Successfully
your Application request number is : 10581496386790708

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[Download Acknowledgment](#)

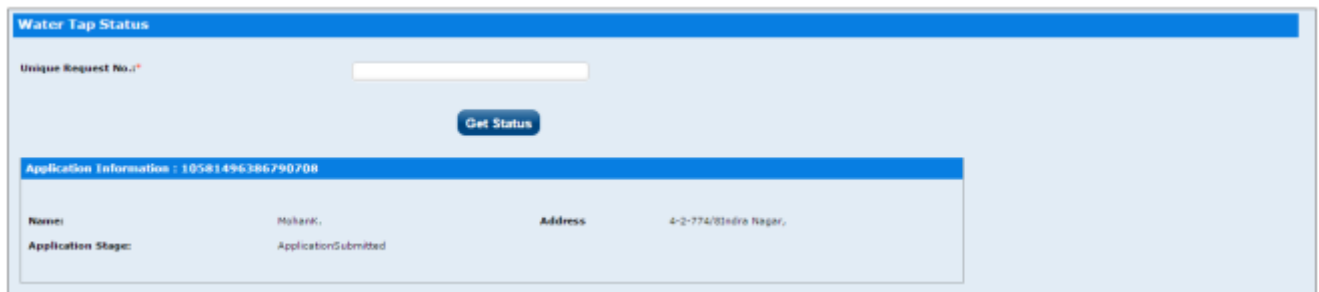
Click on Download Acknowledgement to download. It will be like below:

| |
|--|
| <p>Office of Vikarabad - Municipality</p> <p>Water Connection Online Application Acknowledgment</p> |
| <p>This is to acknowledge that the Water Connection Application has been received from K.Mohan Having Application No. : 10581496386790708 dated 02/06/2017</p> |
| <p>Date : 02/06/2017</p> |

Tracking the application Status:



Search with Unique request number, which was received through SMS. Then the following screen will appear with the current application status.



If the application is completely processed then it will get an attachment to be downloaded as connection approval certificate.

Municipal Office Vikarabad - Vikarabad District

In The Presence of Commissioner

Application No: 10581496386790708

Date: 02/06/2017

Subject: Regarding Issuing New Water connection from Vikarabad Municipal Office.

To, Sri/Smt **K.Mohan** (S/o)/(W/o) **Na** Having Door No **4-2-774/8** providing 1/2Inch new water Connection under General/BPL/OYT Scheme regards, with consumer number **1058000268**

Specification: 1. Sri/Smt: K.Mohan (S/o) / (W/o)Na Date of Application: 02/06/2017

2. GO MS NO 303 MA&UD (A2) Dept Dt. 03/06/2004 Enhancements of Water Rates.
3. GO MS No 515, Dt. 25/07/2008—(Water Tap for BPL families)
4. GO RT No.372 Dt.24.05.2016.

Order:-

Sri/Smt K.Mohan (S/o)/(W/o) Na Having Door No 4-2-774/8 In Vikarabad

Have applied for 1/2 Inch water connection under general/BPL Scheme. As per documents submitted and with below mentioned instructions connection has been provided.

- 1.The provisions of water supplied by the T.S Municipality Act 1965 should be followed by the rules of writing.
- 2.The water should consume, using only the 1/2 Inch pipe.
- 3.Monthly water fee fixed by the Municipal Council is to be received in advance at the office and received as an advance. Current water fees monthly is 100 Rs.
- 4.Charges will be charged from the date on which this copy is taken, even though connection has been not taken with in fifteen days after the copy has been taken
- 5.Prosecuted and the connection will be closed if the current or any other motors used to get water from the pipeline.
- 6.Exceptions are not exempted from the water bill if the water supply is disrupted due to inevitable reasons.

Sri/Smt _____

Copy given to Municipal Engineer
Copy given to concerned water ineman

nil
Special Officer
Municipal Office

