

GOVERNMENT OF TELANGANA

ABSTRACT

Rules - Telangana State Industrial Project Approval and Self Certification System (TS-iPASS) Rules, 2015 - Orders– Issued.

INDUSTRIES & COMMERCE (IP & INF) DEPARTMENT

G.O.MS.No. 36

Dated: 17.06.2015.

Read the following:

1. Telangana State Industrial Project Approval and Self Certification System (TS-iPASS) Act, 2014 (Act No. 3 of 2014)
2. G.O. Ms No.35, Industries and Commerce (IP&INF) Dept. Dated:17.06-2015

ORDER:

Whereas, the Telangana State Industrial Project Approval and Self Certification System (TS-iPASS) Act, 2014 (Act No.3 of 2014) has been enacted by the State of Telangana:-

And whereas, in exercise of the powers conferred under sub-section (3) of Section 1 of the said Act, Government have issued a notification appointing dated the 17th June, 2015 bringing the said Act in to force;

And whereas, in exercise of powers conferred under sub-section (1) of Section 26 of the said Act, Government have felt it necessary to frame Rules, for the implementation of the provision of the said Act.

Accordingly, the following notification will be published in an Extra-ordinary Issue of the Telangana Gazette, dated the 17th June, 2015.

NOTIFICATION

In exercise of the powers conferred by sub-section (1) of Section 12 and sub-section (1) of Section 13 read with sub-section (1) of Section 26 of the Telangana State Industrial Project Approval and Self Certification System (TS-iPASS) Act, 2014 (Act No.3 of 2014), the Governor of Telangana hereby makes the following Rules:-

RULES

1. Short title, extent and Commencement:

- (i) These rules may be called The “Telangana State Industrial Project Approval and Self Certification System (TS-iPASS) Rules, 2015”.
- (ii) It shall extend to the whole of the State of Telangana.
- (iii) These rules shall come into force with effect from the date of publication of notification.

2. In these rules unless the context otherwise requires :

- (i) “Act” means the “Telangana State Industrial Project Approval and Self Certification System (TS-iPASS) Act, 2014” (Act No. 3 of 2014).
- (ii) “Acknowledgement” means the acknowledgement issued under these rules.
- (iii) “Authorized Representative of the Nodal Agency” means an Officer not below the rank of Asst. Director in the case of Nodal Agency attached to District Committee and an Officer not below the rank of Dy. Director in the case of Nodal Agency attached to the State Committee, as authorized by the Chairman of the representative committees.
- (iv) “Combined Application Form” means the form in Annexure I and Annexure II as the case may be or in their online form;

- (v) "Check List" means list included in the Combined Application Form under these rules.
- (vi) "District Level Nodal Agency" is the agency notified by the Government under Section 6 (1) of the Act.
- (vii) "District TS-iPASS Committee" is the committee notified under Section 3(1) of the Act.
- (viii) "Fees Receipts" means online payment receipt or the original challan receipts issued by the Government Treasury as a proof of payment or demand drafts issued by a Scheduled Commercial Bank.
- (ix) "Form of Authorization" means the authorization in which a member of the District TS-iPASS Committee or the State TS-iPASS Committee shall authorize a representative to attend the meeting of the respective committee on his / her behalf.
- (x) "Form for informing deemed approval" means the format (including online) in which the deemed approval is informed under these rules.
- (xi) "Form for communication of orders" means the form (including online) in which the District Committee and State Committee shall communicate orders to the applicant.
- (xii) "Form of Receipt by Competent Authority" means the form (including online) in which the Competent Authority acknowledges receipt of application or additional information from the nodal agency.
- (xiii) "Form of Reference" means the form (including online) in which the District Committee and State Committee shall forward cases for review or revision.
- (xiv) "Form of Self-Certification" is the form appended to these rules in which certificate has to be furnished by the applicant or in its online form.
- (xv) "Register of Applications" means the Register (including online documentation) prescribed in these rules in which the details of the applications are entered.
- (xvi) "Section" means a section of the Act.
- (xvii) "Single Point TS-iPASS Approval" means the approval (including online) accorded by the District TS-iPASS Committee or the State TS-iPASS Committee on the basis of approval given by the Competent Authority or in case of Self-certification provided by the Applicant.
- (xviii) "State Level Nodal Agency" is the agency notified by the Government under Section 5 (1) of the Act.
- (xix) "State TS-iPASS Committee" is the committee notified under Section 4(1) of the Act.
- (xx) "Time Limit" means the number of working days within which a decision has to be taken by the Competent authority, from the date of receipt of application.

3. Notifying the Constitution of Committees and Nodal Agency:

A. District Level Industrial Project Approval and Self Certification System Committee (District TS-iPASS Committee) and District level Nodal Agency.

- (l) In exercise of powers conferred under Section 3 (1) of the said Act, the Government hereby constitute the District Telangana State Industrial Project Approval and Self Certification System Committee (District TS-iPASS Committee) for each district, with following members:
 - (i) The District Collector ... Chairman
 - (ii) The Joint Collector ... Vice-Chairman
 - (iii) Zonal Manager, Telangana State Industrial Infrastructure Corporation (TSIIC) of the District ... Member
 - (iv) Deputy Chief Inspector of Factories ... Member

(v) Environmental Engineer, Telangana State Pollution Control Board	...	Member
(vi) Superintendent Engineer, Telangana State Southern Power Distribution Company Ltd., / Telangana State Northern Power Distribution Company Limited	...	Member
(vii) District Panchayat Officer	...	Member
(viii) District Fire Officer	...	Member
(ix) Deputy Chief Electrical Inspector to Government/ Electrical Inspector	...	Member
(x) Regional Deputy Director of Town & Country Planning	...	Member
(xi) Inspector of Boilers	...	Member
(xii) District Registrar	...	Member
(xiii) Deputy/Assistant Commissioner, Commercial Taxes Dept	...	Member
(xiv) Assistant Director, Mines & Geology	...	Member
(xv) Any other members, as and when required.	...	Spl. Invitee
(xvi) General Manager, District Industries Centre	...	Member Convener

- (II) In exercise of the powers conferred under Section 5(2) of said Act, the Government of Telangana hereby notifies all the District Industries Centre as the Nodal Agency for the District TS-iPASS Committee for the respective district.

Functions of the District TS-iPASS Committee:

1. Ensuring all online queries/ actual applications are forwarded to the concerned immediately and that online system is dynamically updated;
2. Organizing Pre-Scrutiny of the applications twice a week.
3. Providing single point TS-iPASS approvals on behalf of relevant departments.
4. Monitoring the TS-iPASS applications at the department level.
5. Examine and forward appropriate cases to the State level committee in case of rejection of clearances by the competent authority.

B. State Level Industrial Project Approval and Self Certification System Committee (State TS-iPASS Committee) and State level Nodal Agency.

- (I) In exercise of powers conferred under Section 4(1) of the said Act, the Government hereby constitute the State level Telangana State Industrial Project Approval and Self Certification System Committee (State TS-iPASS Committee) for the state, with the following members:
- | | | |
|--|-----|----------|
| (i) The Special Chief Secretary /Principal Secretary/Secretary, Industries & Commerce Department | ... | Chairman |
| (ii) Vice Chairman & Managing Director, Telangana State Industrial Infrastructure Corporation | ... | Member |
| (iii) Member Secretary, Telangana State Pollution Control Board | ... | Member |
| (iv) Chairman & Managing Director of Telangana State Southern Power Distribution Company Limited & Telangana State Northern Power Distribution Company Limited | ... | Member |
| (v) Special Officer/Vice Chairman, Hyderabad Metropolitan Development Authority | ... | Member |

(vi)	Principal Secretary/Secretary/Spl Secretary, Environment Forest Science & Technology	...	Member
(vii)	Commissioner, Panchayat Raj Department	...	Member
(viii)	Commissioner, Commercial Taxes Department	...	Member
(ix)	Inspector General, Stamps & Registration	...	Member
(x)	Secretary to Chief Commissioner, Land Administration	...	Member
(xi)	Director General, Fire Service Department	...	Member
(xii)	Director General, Drug Control Administration	...	Member
(xiii)	Chief Electrical Inspector to Government	...	Member
(xiv)	The Commissioner & Director, Municipal Administration	...	Member
(xv)	Director of Factories	...	Member
(xvi)	Director, Town & Country Planning	...	Member
(xvii)	Director of Boilers	...	Member
(xviii)	Director, Mines & Geology	...	Member
(xix)	Any other member as and when required	...	Spl. Invitee
(xx)	The Commissioner of Industries, Telangana	...	Member- Convener

(II) In exercise of the powers conferred by Section 5(1) of said Act, the Government of Telangana hereby appoints the Commissionerate of Industries as the Nodal Agency for the State Committee and this Agency shall be headed by the Commissioner of Industries.

Functions of State TS-iPASS Committee:

1. Ensuring all online queries/ actual applications are forwarded to the concerned immediately and that online system is dynamically updated;
2. Organizing Pre-Scrutiny of the applications twice a week
3. Issuing final orders on cases referred by District Committees
4. Providing single point TS-iPASS approvals as per Competent Authority's approval
5. Monitoring the TS-iPASS applications at District, State & Competent Authority level
6. Examine and forward appropriate cases to the Government for review of the decision taken by the competent authority with regard to rejection of approval.

C . Telangana State Wide Investment Facilitation Board (T-SWIFT) at State Level

In exercise of the powers conferred by sub-section (1) of Section 7 of the Act, the Government of Telangana hereby constitute "The Telangana State Wide Investment Facilitation Board (T-SWIFT)" at State Level for state of the Telangana, with the following members:

- | | | | |
|--------|---|-----|-----------------|
| (i) | Chief Secretary to Government, Government of Telangana | ... | Chairman |
| (ii) | Principal Secretary/Secretary to Government, Energy Department | ... | Member |
| (iii) | Principal Secretary/Secretary to Government, EFS&T Department | ... | Member |
| (iv) | Principal Secretary/Secretary to Government, Finance Department | ... | Member |
| (v) | Principal Secretary/Secretary to Government, Revenue Department | ... | Member |
| (vi) | Principal Secretary/Secretary to Government, Irrigation Department | ... | Member |
| (vii) | Principal Secretary/Secretary to Government, MA&UD Department | ... | Member |
| (viii) | Principal Secretary/Secretary to Government, Panchayat Raj
and Rural Development Department | ... | Member |
| (ix) | Principal Secretary/Secretary to Government, Home Department | ... | Member |
| (x) | Principal Secretary/Secretary to Government, Labour, Employment
Training and Factories | ... | Member |
| (xi) | Any other member as and when required. | ... | Special Invitee |
| (xii) | The Special Chief Secretary/Principal Secretary/
Secretary to Government, Ind. & Com. Department | ... | Member-Convener |

Functions of T-SWIFT board:

1. Processing the clearance of Mega Projects
2. Issuing of in principle approval to the mega Projects on receipt of Self Certification
3. Extend provisional approval within 15 days of receipt of self certification after a preliminary scrutiny.
4. Pursue with departments through Nodal Officer and obtain clearances before the commencement of production.

Nodal Agency for Mega Projects: The industrial promotion cell/chasing cell in the office of CMO, under the overall superintendence of Chief Secretary, will be the Nodal Agency for monitoring Mega Projects. The functions of the Nodal Agency will be:

1. Issuing Acknowledgement (online/otherwise) to applications;
2. Information dissemination on reasons for delay in approvals and forwarding grievances to the competent authorities.
3. Preparing and providing status reports on applications to the respective committees.
4. Pursuing the clearance of applications with concerned authorities, disbursing approvals & intimations to the applicant.
5. Providing secretarial support to respective committees.
6. Taking up policy level issues before the T-SWIFT Board based on the processing of applications and issues arising therein.

4. Notifying the investment limit up to which the application for clearances shall be made to the District and State TS-iPASS Committee.

1. In exercise of the powers conferred by Section 17 of said Act, the Government of Telangana hereby notifies District TS-iPASS Committee constituted in terms of Section 3(1) of the Act, shall have the power to receive and process the applications for all the clearances for setting up of enterprises in the state of Telangana with proposed investment limit on Plant & Machinery and all other such component constituting capital expenditure, not exceeding Rs.5.00 Crores (Rupees Five Crores only)
2. In exercise of the powers conferred by Section 17 of the said Act, the Government of Telangana hereby notifies State TS-iPASS Committee constituted in terms of Section 4(1) of the Act, shall have the power to receive and process the applications for all the clearances for setting up of enterprises in the state of Telangana with proposed investment limit on Plant & Machinery and all other such components constituting capital expenditure, of more than Rs.5.00 Crores (Rupees Five Crores) and up to Rs.200 Crores (Rupees Two hundred Crores) and where the projected employment in first two years of its operations is up to 1000 workforce.
3. All other cases will be taken up by T-SWIFT Board at the State level.

5. Combined Application Form:

In exercise of the powers conferred by section 8(1) of the said act the Government hereby prescribe the combined application forms (including online forms).

- a) The applicant seeking clearances as required for establishment of an Enterprise shall apply in the Combined Application Form (including its online form) in Annexure-I.
- b) The applicant seeking clearance required for operation of an industry before commencement of commercial production, shall apply in the Combined Application Form (including online form) prescribed in Annexure-II.
- c) The Combined Application (including online form) Form duly filled in shall be submitted by attaching the relevant enclosures, certificates, attachments, fees, etc., (either manually or online)
- d) The applicant shall furnish self-certification (including in online form) as prescribed in Annexure-III along with the application at the time of submission of application forms

- e) There shall be a check list appended to the common application forms which shall be completed and signed/certified online by the applicant and scrutinized & accepted by the authorized representative of the nodal agency.
- f) The authorized representative of the nodal agency shall satisfy himself /herself that:
 - (i) The application is in complete shape;
 - (ii) All relevant and prescribed documents have been enclosed (manual or online);
 - (iii) The prescribed fees receipts have been paid online or proof enclosed;
 - (iv) Self Certification has been done online or furnished by the applicant;
 - (v) The checklist has been filled correctly (manual or online) and submitted/signed by the applicant.

6. User Charges :

The applicants shall pay user charges (online or otherwise) as prescribed in the Annexure-IV. These charges are subject to revision by the Government from time to time. The charges so collected shall be accrued in an escrow account, to be maintained by the State Level Nodal Agency (Commissioner of Industries) and will be used for meeting all such expenses are required to implement the Act including, inter-alia, recurring expenditure like purchase of consumables, travel cost with regard to TS-iPASS, conducting pre-scrutiny meetings, TS-iPASS District and State level meetings and other incidental expenses.

7. Pre-Scrutiny of Applications:

The Commissioner of Industries, at State Level and General Manager, DIC, at the District Level shall conduct pre- scrutiny meeting twice a week preferably Tuesday & Friday by inviting the competent authorities or their representative. The online system will be such that it will not accept applications, which are incomplete in any respect. The system will automatically issue acknowledgements to all such cases, which are complete in all respects. Till such time all applications are processed through the online system, the following have to be followed in the pre-scrutiny.

- (I) Accept those applications which are complete in shape and issue acknowledgement.
- (II) Ask for additional information in case of incomplete applications in accordance with the rules prescribed under this Act.
- (III) The Nodal Agency will issue an acknowledgment to the applications, which are found to be in complete shape.

8. Processing and Monitoring of applications:

A record, date wise along with all relevant details will automatically be captured online for all such applications which are complete and in compliance with various requirements under the Act. The actionable points will be sent to the concerned Head of the Departments (HODs) through online immediately once the application has been accepted online, for examination and necessary action at their end and follow up reports/compliance shall be uploaded by respective HODs for their part within prescribed time. The District Nodal Agency, State Nodal Agency and T-SWIFT Board shall review regularly (at least once in a month) on the status of cases, timeliness in approval process and pendency and shall cause necessary action in all such cases where there are pendency (for reasons other than those requiring approvals/clearances from central government agencies). The Commissioner of Industries will have an end to end online system in place which will have all features pertaining to capturing of information, tracking, online payment and shall host various reports. All concerned departments shall use either this online system and it will get seamlessly linked to their existing online system.

The following procedure shall be followed (and its equivalent in online format):

- (i) The particular of the application for which the acknowledgement is issued is to be entered online/in the register in the prescribed format approved by Col.
- (ii) The online particulars so entered/Register of applications shall be scrutinized and approved by the Head of the Nodal Agency at the end of each working day.
- (iii) The relevant parts of the common application form along with enclosures shall be sent to the competent authorities within three working days from the date of issue of acknowledgement.
- (iv) The competent authority shall process the application and communicate the decision to the nodal agency within the prescribed time limit as mentioned in the Annexure-VI.
- (v) Under the provisions of Section 12(4) of the said Act, the competent authority may ask for additional information from the applicant, only once within three days from receipt of the application and before the expiry of the time limit, under intimation to the nodal agency.
- (vi) In the case covered under Section 12(4), the time limit will be applicable from the date the additional information has been furnished.
- (vii) The competent authorities will send their approvals within the time limit to the Nodal Agencies, which in turn will issue a consolidated TS-iPASS approval certificate to the applicant along with the competent authorities approval order.
- (viii) In the wake of non-receipt of competent authorities approval within the prescribed time limit, the nodal agency shall process to issue TS-iPASS approval for the said unit, basing on the self-certification of the unit holder. For those cases where the additional information as required by the competent authority from the applicant is pending, the TS-iPASS approval certificate will be put on hold until the required information is furnished in complete shape by the applicant to the competent authority.
- (ix) Status reports shall be placed before the District TS-iPASS Committee and the State TS-iPASS Committee by the respective nodal agency.
- (x) The status of disposal of applications shall be monitored by the District TS-iPASS Committee and the State TS-iPASS Committee once in a fortnight.
- (xi) The District Nodal Agency and the State Nodal Agency shall communicate the approvals and rejections in the format in Annexure-VII (A)/VII(B) or Annexure VIII(A)/VIII(B) as the case may be.
- (xii) The District Nodal Agency shall submit a fortnightly report on the processing of applications to the State Nodal Agency.
- (xiii) The State Nodal Agency shall ensure there are no delays at any level, either at the District level Nodal Agency or at the state level. Cases involving delays shall be placed before T-SWIFT Board on a regular basis.

9. Time limits for processing and disposal of applications:

Under the provisions of Section 12(1), (2), (3) of the Act, the time limits for processing and disposal of applications by the competent authority shall be a maximum of 30 days from the date of issue of Acknowledgement (including online) for the units with investments less than Rs.200 Crores in capital expenditure or for those where no clearances from agencies other than State Govt. are required. Efforts will be made that all mega project approval application cases, which are complete in all respect at the time of filing (including online) and which do not require any clearances from agencies other than the State Government, shall be given approvals within 15 working days.

10. Notifying of clearances where the provision of deemed approval shall apply:

The provisions of deemed approval under Section 13(1) of the Act shall be applicable to all pending approval applications requiring clearances which are not issued within the time limits prescribed in Annexure VI, provided these applications were complete in all respects at the time of their acceptance (including online) and there are no further information/query pending and where the delay in granting approval is held up for want of clearances from agencies/departments/institutions other than those of the state government. The TS-iPASS approval certificate so issued to the units after the prescribed time limits has lapsed is binding on all concerned department.

11. Land to be vested with Telangana State Industrial Infrastructure Corporation for the purpose of setting up of an industry/manufacturing unit:

Government land, as notified (in accordance with Sec 1(3) of G.O.Ms.No.67 dated 26/02/2002 along with amendments in G.O.Ms.No.274 dated 12/06/2007) from time to time by the Government, shall vest with TSIIC for the purpose of setting up of industry/manufacturing or any other purpose as considered by Telangana State Industrial Infrastructure Corporation. All such lands will, however, continue to be protected by the respective revenue authorities till such time these lands are put in use by Telangana State Industrial Infrastructure Corporation. Memo No 8218/Assn.1(3)/2015-1, Revenue (Assgn) Dept, dated May 31st, 2015 transferring 1,45,682.99 acres of government land to TSIIC also is covered under this clause.

Telangana State Industrial Infrastructure Corporation will be the designated notified authority for all such land and shall take all necessary actions including setting up of IALAs for management of such lands appropriately. Since the said land is meant for setting up industry /other such specified purpose, no conversion of land would be needed for such land and thus no conversion charges need to be collected for such lands, unless otherwise stated by the government for the extent falling under HMDA and for the time period as stated. Further, the layout approvals and building plans for proposals pertaining to these lands shall be accorded by TSIIC duly collecting required fees/charges and apportioning it with the respective local bodies as per the existing rules.

12. Resumption of Lands:

In case the land is allotted by the Government or Telangana State Industrial Infrastructure Corporation or any other Government agency either on market value or otherwise, the Company or allottee has to complete the financial closure within 1 (one) year and start the operations within 2 (two) years from the date of permission, failing which the land will be resumed back.

13. Clearances pertaining to Gram-Panchayats (GP):

For the Government lands handed over to the Telangana State Industrial Infrastructure Corporation, all required approvals including layout and building approvals, will be issued by Telangana State Industrial Infrastructure Corporation (in accordance with Sec 1(3) of G.O.Ms.No.67 dated 26/02/2002 along with amendments in G.O.Ms.No.274 dated 12/06/2007). However, the revenue will be shared with the Grampanchayats, as per rules. Concerned Departments will issue necessary orders. For other category of lands where an application has been for setting up of an industry, the respective application will be examined and processed in accordance with the relevant local body rules & regulations. The PR&RD department shall work out fixed rate per acre as conversion charges for such lands, duly specifying conditions. Further the layout and building approvals for all such proposals shall be cleared within a fortnight in accordance with and what's followed by Hyderabad Metropolitan Development Authority (HMDA).

14. Clearances from Hyderabad Metropolitan Development Authority (HMDA):

Hyderabad Metropolitan Development Authority (HMDA) shall accord layout and building approval of the industrial/manufacturing units within two weeks in all such cases, which are confirming to the zoning plan or are not objectionable. Similarly, the process for conversion of land usage shall be simplified by HMDA for lands (which are not objectionable) to see that conversion is granted within two weeks in such cases. HMDA shall develop online processing of such cases at the earliest, if not in place, and also provide a link to its online facility with TS-iPASS site so that such applications are transferred and processed online automatically.

Municipal Administration & Urban Development Department shall issue necessary orders amending existing procedure for change of land use pattern within Urban Development Authority limits/ Town & Country Planning limits for issuing the permission for change of land use within two weeks.

15. Water requirement

Ten percent (10%) of water from all irrigation projects has been earmarked for industrial use and bulk charges will be paid by TSIC to the concerned authorities which will then apportion the same on respective industries.

16. Review and Revision of decisions of competent authorities:

- A. Under the provisions of Section 15(a), in case of rejections of applications seeking clearances or approvals with modification under the state laws by the competent authority, the District TS-iPASS committee may either suo-motu or based on an application from the industry, shall examine such cases and will forward appropriate cases in the form of reference to the State TS-iPASS Committee (Annexure-IX) and the State TS-iPASS committee will process such cases as per Section 15(b) of the Act.
- B. Under the provisions of Section 16, in case of rejections of applications seeking clearances or approvals with modification under the state laws by the competent authority, the State Nodal Agency shall examine the issues involved and forward appropriate cases in the form of reference (Annexure-IX), to the Government. The decision of T-SWIFT will be final.

17. Right to Clearances & Grievance redressal under TS-iPASS:

The applicant has the right to ask for approval or seek explanation for the delay in approvals, if they are not issued within time limit as prescribed in the Act and where clearances are not pending with agencies other than state government. It will be incumbent upon the concerned department /officer concerned to answer for such delays and HoD of the concerned Department shall be accountable for timely processing.

Implementation:

- (a) The unit holder seeking information on the reasons for delay in approvals shall make a request in writing/online to the nodal agency;
- (b) The nodal agency shall seek a report (including online) from the concerned department within 2 working days. The concerned department shall either process immediately or furnish proper reason for delay within the next 5 working days (including online) from the date of receipt of the notice.
- (c) If the concerned department fails to give a decision on the request for information within 5 days from the date of receipt of application, the concerned officer in the department shall be levied a penalty.

- (d) In all such cases, a penalty of Rs.1000/- (Rupees one thousand only) for each day till approval is accorded or reason for rejection/delay in approval is furnished. However, the total amount of such penalty shall not exceed Rs.25,000/- (Rupees Twenty Five Thousand only) and all cases, where penalty exceeds this said amount shall be reported to T-SWIFT. The penalty is subject to revision by government from time to time.
- (e) The penal amount so collected shall be credited into the Government Treasury in the head of account as shown at Annexure-IV.

18. Penalty:

As per the provisions of the Section 19 of the said Act, the applicant shall be penalized with fine as prescribed by the government from time to time as well as rectification of the defect if he / she or the organization as the case may be fails to comply with the conditions or undertaking in self-certification given to the Nodal Agency.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

**ARVIND KUMAR
SECRETARY TO GOVERNMENT & CIP**

To

The Commissioner, Printing, Stationery and Stores Purchase (Printing Wing), Hyderabad.(for publication in the Extra-ordinary issue of Telangana Gazette and to furnish 1000 copies of the notification to the Government.)

Copy to:

The Commissioner of Industries, Telangana, Hyderabad.

All Departments of Telangana Secretariat.

All Heads of Departments,.

All District Collectors.

Vice Chairman & Managing Director, Telangana State Industrial Infrastructure Corporation, Hyderabad.

Law (A) Department.

P.S. to Prl. Secretary to Hon'ble Chief Minister.

P.S. to Hon'ble Minister for Industries.

P.S. to Chief Secretary to Government.

P.S. to Secretary to Govt & CIP. Industries & Commerce Department

All Officers and Sections in Industries and Commerce Department.

SF/SC.

//FORWARDED::BY ORDER//

SECTION OFFICER



TS-iPASS

ANNEXURE-1

COMBINED APPLICATION FORM FOR ESTABLISHMENT

1. Name of the Industrial Undertaking

2. Name of the Promoter

3. S/o.D/o.W/o.

4. Address for Communication

Door No. Street Name

Village/Town Mandal

District Pincode

Cell No. Telephone(incl. STD Code)

E-mail

5. Type of Organisation :

6. Social Status

PROPOSAL

7. Whether Proposal is for

Hyperlink

8. Land (in Rs.)

9. Building (in Rs.)

10. Plant and Machinery (in Rs.)

11. Total cost of (8 + 9+10) (in Rs.)

12. Probable Employment Potential (In No. of persons to be employed)

	Male	Female
Direct	<input type="text"/>	<input type="text"/>
Indirect	<input type="text"/>	<input type="text"/>

13. Category of Registration

14. Registration No. Date

15. Line of Manufacture

S.No- Automatically Populated	Item Description	Quantity	Units	<input type="button" value="+"/> <input type="button" value="-"/>
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<Add Level if Required>

16. Raw materials used in Process

S.No- Automatically Populated	Item Description	Quantity	Units	<input type="button" value="+"/> <input type="button" value="-"/>
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<Add Level if Required>

LOCATION

17. Proposed Location of the Factory

18. **<if IE/IDA/SEZ is selected>** Location name of IE/IDA/SEZ

19. Location of the Unit

Survey No. Extent (in Sq. Mts)

Street Name Village/Town

Name of Gram Panchayat

Mandal District

Pincode Telephone(incl. STD Code)

E-mail

20. Total Extent of Site Area as per documents(in Sq. mts)

- 21. Proposed area for development(in Sq. mts)
- 22. Total Built-up area (in Sq. mts)
- 23. Existing Width of Approach Road(in feet)
- 24. Type of approach road
- 25. Land Use as per Master plan
- 26. Case Type

POWER

- 27. Contracted Maximum demand in KVA
- 28. Connected load in KW/HP
- 29. Aggregate installed capacity of the transformer to be installed by the entrepreneur

30. Required Voltage Level

31. Any other services existing in the same premises

Sc.No.

Category

32. Proposed maximum working hours

Per day

Per Month

33. Expected month and year of trial production

34. Probable date of requirement of power supply

WATER

35. Water Supply from

36. Water requirement

Drinking Water (in KL / Day)

Water for Processing (Industrial Use)(in KL / Day)

37. Source of Water

38. Requirement of Water(in KL / Day)

39. Quantity of Water required for Consumptive Use(in KL / Day)

40. Quantity of Water required for Non - Consumptive Use (in KL / Day)

41.

DETAILS FOR POLLUTION CONTROL BOARD

42. Waste Water Generation in KLD

a. Process

b. Washings

c. Boiler blow down

d. Cooling Tower bleed off

e. Domestic

f. TOTAL

43. Air Pollution

I. DG Set/Boiler/Thermic Fluid Heater

a. Capacity

b. Fuel Consumption per day

c. Fuel Storage Details

d. Stack Height & Dia (mts)

e. Air Pollution Control Equipment Details

II. Process & fugitive emissions :

a. Emission Characteristics and source

b. Quantity of emissions

c. Control Equipment/system

44. Solid and hazardous waste :

S.No.	Name of Waste	Category as per HW(M&H) Rules	Quantity Generated per day	Storage and treatment	Disposal

ATTACHMENTS

1. Details of Plant & Machinery ([Pro-forma](#))

Attach

Remove

2. Brief Description of Manufacturing Process

Attach

Remove

3. EM-I/IEM/EOU

Attach

Remove

Declaration:

I declare that the particulars given above are true to the best of my knowledge and belief. I shall obey the rules and regulations in force. If any deviation is found, suitable action may be initiated.

Signature of Promoter or
Authorised person only in
Ink

Place:

Date:

NAME (IN BLOCK LETTERS)

(DESIGNATION)

<If Expansion>

	Existing	Proposed	Total
8. Land (in Rs.)	<input type="text"/>	<input type="text"/>	<input type="text"/>
9. Building (in Rs.)	<input type="text"/>	<input type="text"/>	<input type="text"/>
10. Plant and Machinery (in Rs.)	<input type="text"/>	<input type="text"/>	<input type="text"/>
11. Total cost of (8 + 9+10) (in Rs.)	<input type="text"/>	<input type="text"/>	<input type="text"/>

12. Details of existing Approvals

S.No- Automatically Populated	DB -Factories dept/ Gram Panchayat / Municipality / Electricity / Water	Reference No.	Date : Calender Select
--------------------------------------	---	---------------	-------------------------------



[<Back>](#)

Pro-forma for Details in Plant and Machinery

S.No	Name of the Machinery	HP Rating
Factory		
1		
2		
3		
4		
Lighting, Etc.,		
1		
2		
3		
4		

COMBINED APPLICATION FOR OPERATION

This format is to be filed with the Nodal agency for the purpose of obtaining licence from Factories Department, Boilers Department and to Import and Storage of Petroleum/Diesel/Naptha for the Units set up in Telangana.

(Please go through carefully the instructions given separately before filling up this form)

1.1 NAME & ADDRESS OF THE PROMOTER/INDUSTRIAL UNDERTAKING IN FULL (BLOCK LETTERS) Name of the Industrial Undertaking:

Name of the Promoter/M.D./Mg. Partner with surname first

Shri/Smt./Kum. (Please strike off those not applicable)

--

S/o. D/o. W/o.

--

Age

--	--	--

Occupation

--

1.2 ADDRESS FOR COMMUNICATION

Door No.

Street Name

Village/Town

--	--	--

Mandal

District

Pin Code

--	--	--

E-mail

Fax

Telephone (incl. STD code)

--	--	--

2. Nature of Organisation:

(Please Tick)

Proprietary

--

Partnership

--

Private Limited

--

Public Ltd.

--

Co-Operative

--

Others

--

3. For Proprietary Units Only. Do you belong to : (Please Tick)

SC

--

ST

--

OBC

--

Women

--

4.0 Registration Particulars

4.1 Category of Registration (PI tick whichever is applicable) Prov.SSI IEM EOU LOI

4.2 Registration No. and Date

--	--	--	--	--	--

D M Y

4.3 Expiry Date

--	--	--	--	--	--

D M Y

5.0 Line of manufacture:

Sl.No	Item Description	Annual Installed Capacity																													
		Units	Quantity																												
<input type="checkbox"/>	<table border="1" style="width: 100%; height: 20px;"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																					<table border="1" style="width: 30px; height: 20px;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 30px; height: 20px;"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>					
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6. Estimated Project Cost. New Unit Substantial Expansion

6.1 Land (in Rs.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

6.2 Building (in Rs.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

6.3 Plant and Machinery (in Rs.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

6.4. Total cost of (6.1 + 6.2+6.3) (in Rs.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7.0 Employment:

	Male	Female
a) Adults (above 18 Yrs)	<input type="text"/>	<input type="text"/>
b) Adolescents (15-18 Yrs)	<input type="text"/>	<input type="text"/>
c) Children (14-15 Yrs)	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>

8.0 Power:

	Already installed	Proposed	Total															
a) Contracted Maximum Demand in KVA:	<table border="1" style="width: 30px; height: 20px;"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<table border="1" style="width: 30px; height: 20px;"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<table border="1" style="width: 30px; height: 20px;"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>					
b) Connected load in H.P.	<table border="1" style="width: 30px; height: 20px;"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<table border="1" style="width: 30px; height: 20px;"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<table border="1" style="width: 30px; height: 20px;"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>					

9.0 Proposed location of the factory : IE IDA EZ PE others

9.1 Location/Name of IE/IDA/EZ/PE

9.2 Survey No Extent Sq.Mts

Street Name

Village/Town

Mandal

District

Pin code

Tele Phone No

Nearest Tele Phone No.

D
10.0 Date of Commencement of Production M Y

11. Please fill this additional part if Factories Licence is required

1. Nature of manufacturing process or processes Main Secondary

2. Reference by which Plans approved by the Chief Inspector (if applicable). Ref. No.

Date D M Y

3. Full name and residential address of person who shall be the Manager of the factory for the purpose of this Act.

4. Date of occupation of the factory by the occupiers D M Y

5. Full Name, Residential address of the Occupier and his position in the Company/Firm/Government factory or Local Fund factory

6. Full Name and Residential address of the owner of the building referred to in section 93 of the Act, where separate buildings in the same premises are leased to different occupiers of which the applicant is one.

I certify that I have followed the provisions of the Factories Act, 1948 and Rules made there under while establishing the factory.

Date Signature of Manager Signature of Occupier

Certificate of Stability

7.0. To be completed only in case of registration for grant of licence for the first time

7.1. To be signed by a (a) member of the Institution of Engineers (India) or any other Institution of Civil/Structural/Chemical/Architectural Engineers or (b) Civil Engineers of Public works, Electricity or Highways Department including retired Engineers not below rank of Executive /Divisional Engineers.

I certify that I have inspected the Building(s) referred to above and examined the various parts including the foundations with special reference with the Plant, machinery etc. that have been installed. I am of the opinion that the building(s) are in accordance with the plans approved by the Chief Inspector (if any) and that they are structurally sound and stability will not be endangered by their use as a factory in which the manufacturing process stated above are intended to be carried on.

Signature

12. Please fill this part if Licence for Storage of Petroleum/Diesel/Naptha is required

1. Situation of the premises where Petroleum is to be stored.

a)	District:	
b)	Town or Village:	
c)	Police Station	
d)	Nearest Railway Station	

2. Quantity (In Ltrs.) of Petroleum proposed to be imported and stored.

	Petroleum Class A/ Naptha	Petroleum Class B/ Naptha	Petroleum Class C/ Naptha	Total
a) In bulk (above 1000 Lts)				
b) Not in bulk (less than 1000 Lts)				
c) Total				

3. Quantity (in Ltrs) of Petroleum already stored in the premises.

		Petroleum Class A/ Naptha	Petroleum Class B/ Naptha	Petroleum Class C/ Naptha	Total
a)	In bulk (above 1000 Lts)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
b)	Not in bulk (less than 1000 Lts)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
c)	Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Sales Tax Registration Details:

4. Explosive Licnece Details:

13. Please fill this part if Registration of Boilers is required

1. Registration Number of the Boiler

2. Name of the Owner/Agent

3. Where situated

4. Date of Inspection desirable
M D
Y

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------

5. Description of Boiler and Age

I/We hereby declare that the statements made above have been checked up by me and are true and I/We undertake to abide by the terms and conditions of the Licence, which will be granted to me/us.

Place: Signature of Promoter or
Authorised person (only in Ink)

Date: (IN BLOCK LETTERS)
Designation:

SELF CERTIFICATION

TO BE SUBMITTED ALONG WITH COMBINED APPLICATION FORM

(Under TS-iPASS Act - Rule 11 of Act No. 3 of 2014)

(To be executed on a non-judicial stamp paper of Rs. 100/-)

I _____ S/o. _____ Aged _____ years, Residing at _____
_____ who is the _____

(Designation) of M/s. _____, hereby give the following undertaking :

Entry Level :

1. Our firm / Company is proposing to set up a project at _____
_____ DISTRICT, to manufacture / to provide services as mentioned below.

(i)

(ii)

(iii)

2. We certify that the particulars furnished in the Combined Application Form are true, correct and complete to the best of our knowledge and undertake to adhere to the declarations made there under.

3. The Firm / Company hereby undertake that we are aware of the Acts / Rules / Regulations of each department from which approvals/clearances are sort and abide by to comply with all the provisions of applicable Acts / rules / Regulations to our industry.

4. The Firm / Company failure to comply with the requirements / conditions of the departmental Acts / Rules / Regulations shall result in withdrawal / cancellation of the clearances and further will make us liable for legal action as specified under the respective Acts / Rules / Regulations and the Firm / Company shall be made liable for penal action as proposed under Section 21(1) of TS-iPASS Act No. 3 of 2014 and also if the particulars furnished are found to be false / incorrect or incomplete and on our failure to adhere to the declarations made.

5. Any losses to personal or public property caused due to wrong certification by the firm / company shall be liable to be borne by the firm / company.

Proprietor/ Managing Partner/ Managing Director

Place: M/s. _____

Date Name

Designation

Annexure - IV

USER CHARGES			
S.No.	Project Cost (Land+Building+Plant & M/c.)	Processing Fees (Rs.)*	
		Establishment	Operation
1	Nil to Rs.25 Lakhs	500	500
2	Above Rs.25 Lakhs and upto Rs.1.00 Crore	2500	2500
3	Above Rs.1.00 Crore and upto Rs.5.00 Crore	5000	5000
4	Above Rs.5.00 Crore and upto Rs.10.00 Crore	7500	7500
5	Above Rs.10.00 Crore and upto Rs.25.00 Crore	10000	10000
6	Above Rs.25.00 Crore and upto Rs.50.00 Crore	15000	15000
7	Above Rs.50.00 Crore and upto Rs.100.00 Crore	20000	20000
8	Rs.100.00 Crore and above	25000	25000
NODAL OFFICE FOR SUBMISSION OF COMMON APPLICATION FORMS			
1	For Projects whose investment on Plant & M/c is upto Rs.5.00 Crore	GM, DIC, Concerned District	
2	For Projects whose investment on Plant & M/c is above Rs.5.00 Crore	Commissioner of Industries,Chirag-ali-lane, Abids,Hyderabad	
<ul style="list-style-type: none"> • Processing Fee to be paid in the form of DD favouring "Commissioner of Industries, Hyderabad" or to be paid online (see directions) • Head of A/c for Challan : 0851-Village and Small Industries, MH-102 Small Scale Industries, SH (81)-Other Receipts, 800-User Charges DDO Code - 25001305001 			

Annexure – V
(See rule 4(1))

REGISTER OF APPLICATIONS

(or online)

Sl.No.	Name & Address of the Promoter/ Company	Application No.	Name of the Competent Authority	Date of Acknowledgement By Nodal Agency	Date of receipt by Competent Authority	Date of Receipt of decision of Competent Authority	Date of Communication of Decision	Type of Decision communicated A/R/DA	Date of reference for review
1	2	3	4	5	6	7	8	9	10

Annexure – VI
TIME LIMITS - ESTABLISHMENT

	Approval	Department	Time Limits
1	NOC from Gram Panchayat	Panchayat Raj Department	10 days
2	a) NOC from Polluting Angle For Green Category units *	District Industries Centre	1 day
	b) CFE – Green Category*	TSPCB (Consent for Establishment)	7days
	c) CFE – Orange Category*	TSPCB	14 days
	d) CFE – Red Category*	TSPCB	21 days (not requiring clearance from Central Government)
	* PI Check your category by clicking this link http://tspcb.cgg.gov.in/Pages/Category.aspx For M/c value less than Rs.5.00 Crore District Industries Centre will issue NOC		
3	Power Feasibility & Estimate a) Upto 33KVA connection	DISCOMs (TSSPDCL OR TSNPDCL) & TSTRANSCO	2 days for feasibility 10 days for estimate
	b) Above 33KVA connection		25 days
4	Factory Plans Approval	Factories Department	7 days
5	Plot Allotment	TSIIC	14 Days
6	Land Alienation	CCLA	30 Days
7	Change of Land use	CCLA - under NALA Act	14 days
8	Change of Land use	HMDA** and KUDA**	30 days
	** PI Check whether unit location falls under HMDA purview : link http://www.hmda.gov.in/Downloads/HMDAListoVillages.pdf		
9	Industrial Building Plan Approval	DT&CP/IALA/ HMDA/KUDA	7 days for DT&CP, IALA 14 Days for HMDA/KUDA
10	Provisional FIRE NOC	Fire Services Department	7 days for Buildings less than 15 Mts. height 14 days for Buildings more than 15 Mts. height
11	Permission to draw water (Bore well permission)	Ground Water Department	14 Days
12	Feasibility of Water Supply	HMWW&SB	14 days
13	VAT Registration	Commercial Taxes Department	1 day in Hyderabad 3 days in Districts

14	Approval of the Layout and Building Plans	HMDA / TSIIC / MA &UD/ PR & RD	14 days
15	License to store RS, DS	Excise Department	14 days
16	Firm Registration	Registration and Stamps Department	7 days

TIME LIMITS FOR OPERATION

	Clearance	Department	Time Limits
1	a) CFO – Green Category*	TSPCB (Consent for Operation)	7days
	b) CFO – Orange Category*	TSPCB	14 days
	c) CFO – Red Category*	TSPCB	21 days (not requiring Central government clearances)
* PI Check your category by clicking this link http://tspcb.cgg.gov.in/Pages/Category.aspx			
2	Factory Licence	Factories Department	7 days
3	Fire Occupancy Certificate	Fire Services Department	7 days for Buildings less than 15 Mts. height 14 days for Buildings more than 15 Mts. Height
4	Electrical Drawing Approval	Chief Electrical Inspectorate	14 days
5	Boiler Registration	Boilers Department	14 days
6	Drug License	Drugs Control Administration	14 days



**O/O. GENERAL MANAGER
DISTRICT INDUSTRIES CENTRE
INDUSTRIES DEPARTMENT**

----- DISTRICT.

TS-iPASS APPROVAL

It is to certify that M/s. _____ having its Registered Office address at _____ and proposing to setup industry at _____ location for the line of activity _____ has been accorded following approvals under The “Telangana State Industrial Project Approval and Self Certification System (TS-iPASS) Act, 2014” :

- 1.
- 2.
- 3.
- 4.
- 5.

The unit is hereby accorded permission to establish/operate the unit in the above said premises. This approval is issued in accordance with the powers vested as per the Section 3(ix) of TS-iPASS Act, No. 3 of 2014 Government of Telangana.

Place : **GENERAL MANAGER**
Date : **DIC, _____ DISTRICT**

TS-iPASS Seal

DISTRICT COLLECTOR
_____ **DISTRICT**



COMMISSIONERATE OF INDUSTRIES
Industries Department
Chirag-ali-lane, Abids, Hyderabad – 500 001.

TS-iPASS APPROVAL

It is to certify that M/s. _____ having its Registered Office address at _____ and proposing to setup industry at _____ location for the line of activity _____ has been accorded following approvals under The “Telangana State Industrial Project Approval and Self Certification System (TS-iPASS) Act, 2014” :

- 1.
- 2.
- 3.
- 4.
- 5.

The unit is hereby accorded permission to establish/operate the unit in the above said premises. This approval is issued in accordance with the powers vested as per the Section 4(x) of TS-iPASS Act, No. 3 of 2014 Government of Telangana.

Place : Hyderabad
Date: _____

TS-iPASS Seal

COMMISSIONER OF INDUSTRIES



**O/O. GENERAL MANAGER
DISTRICT INDUSTRIES CENTRE
INDUSTRIES DEPARTMENT
----- DISTRICT.**

TS-iPASS REJECTION

The Proposal of M/s. _____ having its Registered Office address at _____ and proposing to setup industry at _____ location for the line of activity _____ has been rejected for the following clearance :

- 1.
- 2.
- 3.

The unit is hereby informed that if you contradict with the decision of the Competent Authority, you may represent to the GM, DIC, _____ District as per Section 15 (a) of the TS-iPASS Act of 2014.

Place : **GENERAL MANAGER
DIC, _____ DISTRICT**

TS-iPASS Seal

**GENERAL MANAGER
_____ DISTRICT**



COMMISSIONERATE OF INDUSTRIES

Industries Department
Chirag-lai-lane, Abids, Hyderabad – 500 001.

TS-iPASS REJECTION

The Proposal of M/s. _____ having its Registered Office address at _____ and proposing to setup industry at _____ location for the line of activity _____ has been rejected for the following clearance :

- 1.
- 2.

The unit is hereby informed that if you contradict with the decision of the Competent Authority, you may represent to the Commissioner of Industries, Industries Department, Government of Telangana, Chirag-ali-lane, Abids, Hyderabad, as per Section 16 of the TS-iPASS Act of 2014.

Place : Hyderabad

TS-iPASS Seal

ADDITIONAL DIRECTOR OF INDUSTRIES

Date :

ANNEXURE-IX
Form of Reference

1.	Name & Address of the Unit	
2.	Location of the Unit	
3	Line of Activity	
4	Project Cost (in lakhs)	
5	Employment	
6	Particulars of Clearance rejected by the Competent Authority	
7	Reasons for rejection/Modification suggested, if any by Competent Authority	
8	Any reference made by the Applicant	
9	Particulars of Clearance rejected by the Competent Authority	
10	Justification for recommending to the State TS-iPASS Committee/ Government for reconsideration either on suomotu /on an application.	

Chairman
District/State TS-iPASS Committee

Place:

Date: