

INSPECTION PROFORMA –
SITE INSPECTION FOR CONSTRUCTION OF BUILDING
(Prior to commencement of construction)

1	Reference No. of the ULB		
2	Reference No. and Date of requisition of inspection report		
3	Name of the ULB		
4	Name of the Inspecting Officer		
5	Designation		
6	Date of Inspection		
7	Name of the Applicant		
8	Location of the site and surrounding features		
	NORTH		
	SOUTH		
	EAST		
	WEST		
9	Site enclosed with Fence / Compound wall / No Compound wall / Boundary Stones		
10	Work Commenced / Not Commenced		
11	If commenced, the status of construction at the time of inspection		
12	Site Surrounded by (Physical features)		
13	Usage /Type of Building		
14	Access	Public	Private
15	Access Road - Width		
16	Proposed Road width as per Master Plan Road affected portion (if any)		
17	Land use as per Master Plan		
18	Whether permissible or not as per Zoning regulations		
19	Type of terrain	Plain	Undulating
20	Water course / water body in the Vicinity of the site under reference (if any)		
21	Encroachment of any Government land	Yes	No
22	Electrical lines passing through the site	Yes	No
23	Remarks / Recommendations of the Inspecting Officer		

Town Planning Section Head

Commissioner