

NEW WATER TAP CONNECTION

STEP BY STEP APPLICATION PROCEDURE

Application URL: https://cdma.cgg.gov.in/cdma_wt/WaterTap/NewWaterTapConnection

Step 1: Applicant has to go through the Mobile OTP Validation to access the New Water Tap Connection Application Form

Step 2: Applicant enters all the mandatory details along with the water connection & required uploads

Step 3: On submit, an application number is generated for further reference of the Applicant, and the application is forwarded to the Field Inspector (FI) for inspection

Step 4: The Field Inspector (FI) does the inspection and submits the field report. On Submit the application with Field Inspector report & remarks are sent to the Municipal Engineer (ME) for verification

Step 5: Municipal Engineer verifies the application and forwards it to the Municipal Commissioner (MC)

Step 6: Municipal Commissioner verifies and Approves the application based on field report & remarks from the adhering authorities. On Approval by the Municipal Commissioner an SMS is sent to the applicant for the payment of Water Tap Connection

Step 7: On successful payment of the water connection amount by the Applicant a 10-digit CAN Number is generated with an SMS to the applicant. After the payment the application with CAN Number is forwarded to the Field Inspector (FI) for installation of Water Tap Connection

Step 8: Field Inspector provides the water tap connection and updates the connection status against the CAN Number

Step 9: The Applicant can make further Water Bill payments using the CAN Number through MeeSeva, CSC Counters, Citizen Buddy Mobile App or Online at https://cdma.cgg.gov.in/cdma_arbs/CDMA_PG/WTMenu

Documents Required: Latest Property Tax Receipt, Food Security/BPL Certificate/Income Certificate, Self-Declaration Form, Building Permission Copy, Building Plan, Occupancy Certificate, Site Plan

Timelines: 14 Days

Technical Support: cdmasupport@cgg.gov.in | +914023120410
(10:00 AM to 5:00 PM on Working days)

CDMA

NEW WATER TAP CONNECTION WORKFLOW


