

## PROCEDURE FOR OBTAINING Signage License for Advertisement

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- ❖ The applicant will visit the online ULB websites (Example: <http://siddipetmunicipality/advtapp>) or <http://epaycdma.telangana.gov.in/advertisement/> for applying new Advertisement Permission.
- ❖ In the application form applicant need to select Hoarding Advertisement or Non-Hoarding Advertisement accordingly.
- ❖ Applicant has to provide all the required information in the form page.
- ❖ After Submission of application, applicant needs to pay Advertisement Fee through online.
- ❖ After completion of the successful Payment, Applicant will receive SMS with Unique Application number. With that application number he can track the application Status.
- ❖ And also, applicant will get the acknowledgement.
- ❖ Online submitted application form will be scrutinized under various steps viz..., Field Verification and Commissioner Verification.
- ❖ Town Planning Officer (TPBO/TPS/TPO/ACP/CP) will do the physical verification and submits his recommendation to the Commissioner for approval / rejection of Advertisement Permission.
- ❖ Commissioner will approve/Reject the application.
- ❖ After commissioner approval, Final Advertisement Permission number will be generated. And the same number will be sent as SMS to the applicant.

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