

SELF-ASSESSMENT OF PROPERTY TAX

STEP BY STEP APPLICATION PROCEDURE

Application URL: https://cdma.cgg.gov.in/CDMA_PT/SelfAssessment/SelfAssessment

Step 1: Applicant goes through the Mobile OTP Validation to access the Self-Assessment Application Form

Step 2: Applicant needs to fill the details along with the property measurements & uploads. Based on the measurements the system calculates the Half-yearly tax and displays on the screen.

Step 3: On Submit the applicant is taken to the Payments screen

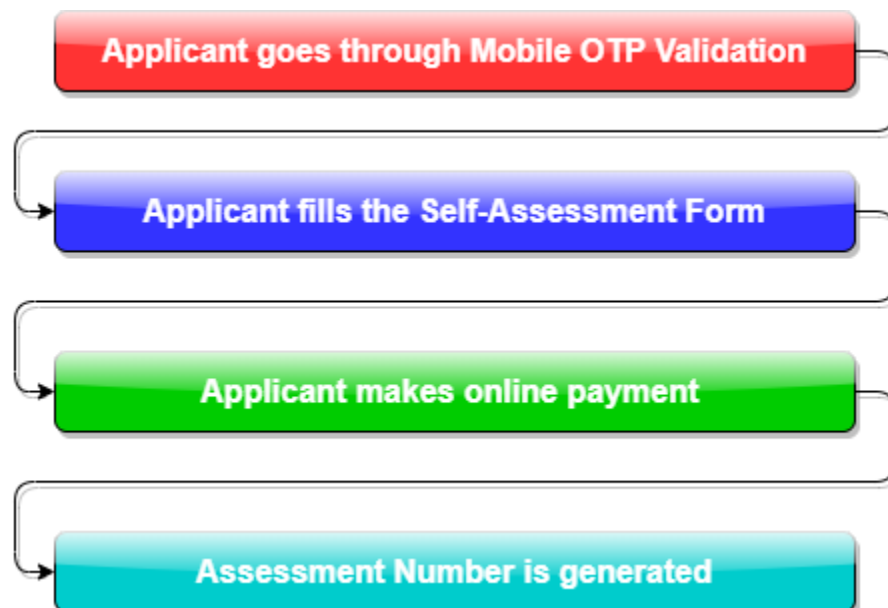
Step 4: On successful payment of the self-assessed property tax amount a 10-digit assessment number is generated with Self-Assessment Certificate and an SMS is sent to the applicant

Step 5: The Applicant can make further tax payments using the assessment number through MeeSeva, CSC Counters, Citizen Buddy Mobile App or Online at https://cdma.cgg.gov.in/cdma_arbs/CDMA_PG/PTMenu

Documents Required: Registered Document/Court Decree/Patta (or) Holder of the Premises Affidavit, Building Permission Copy & Building Plan if Building Permission is available, Front Photo of the Building, Side Photo of the Building, Occupancy Certificate Optional

Timelines: Instant

SELF-ASSESSMENT OF PROPERTY TAX WORKFLOW



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(10:00 AM to 5:00 PM on Working days)

CDMA