

**GOVERNMENT OF TELANGANA
MUNICIPAL ADMINISTRATION DEPARTMENT**

O/o Commissioner and Director of Municipal Administration,
640, A.C Guards, Hyderabad

Endt. Roc. No.287309 /2021/K1,

Dated: 09/02/2021

"Communicated Government Memo. No. 2461/Plg.III/2020, MA& UD Dept.,
Dated: 04.02.2021 wherein Government directed to take immediate action for
constituting Enforcement teams (Demolition Squads) to ensure timely
enforcement action and ULB wise team details be sent to O/o DTCP by
18.02.2021.

Encl: Govt. Memo

**DR N SATYANARAYANA IAS
DIRECTOR OF MUNICIPAL
ADMINISTRATION**

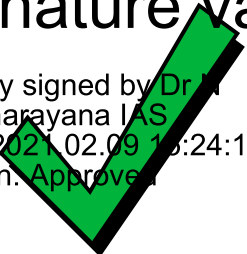
To

The Municipal Commissioners of all Urban Local Bodies in the state **(BY
RPAD)**

The RDMA of Warangal and Hyderabad Region **(BY RPAD)**

Signature valid

Digitally signed by Dr N
Satyanarayana IAS
Date: 2021.02.09 13:24:11 IST
Reason: Approved



**GOVERNMENT OF TELANGANA
MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT DEPARTMENT**

Memo No. 2461/Plg.III/2020,

Dated: 04.02.2021

Sub: MA&UD Dept., - Telangana State Building Permission Approval and Self-Certification (TS-bPASS) Act, 2020 - Online Building permissions through Self-Certification and Single Window System - Constitution of Enforcement Teams - Certain instructions issued - Reg.

- Ref:- 1. TS-bPASS Act (Act 12 of 2020)
2. Govt., Memo No. 2461/Plg.III/2020, Dated: 21.03.2020.
3. Govt., Memo No. 2461/Plg.III/2020, Dated: 14.07.2020.
4. Govt., Memo No. 2461/Plg.III/2020, Dated: 07.11.2020.

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The attention of all District Collectors is invited to the subject and references cited. As you are aware of TS-bPASS Act (Act No. 12 of 2020) is passed, which is applicable to all Municipalities and Municipal Corporations in the State. In the said Act certain provisions are made for constitution of enforcement Squads (demolition squads) at District Level to detect and monitor unauthorised constructions, unauthorised layouts and take timely enforcement action.

Constitution of the Enforcement Squads.

The District Level TSbPASS Committee constituted under these Rules will act as a District Task Force (DTF) at the district level. For this purpose all the District Collectors are hereby directed to constitute Enforcement Squads by drawing officials from the departments, namely 1.Revenue, 2. Police, 3. Fire Services, 4. Roads & Buildings or through outsourcing, for taking up demolitions. The District Collector may constitute required number of enforcement squads (demolition squads) duly evaluating the requirement depending on the quantum of construction activity in the Municipalities/Municipal Corporations in the District.

Enforcement by District Task Force.

District Collectors shall ensure that the Enforcement Squads conduct inspections and take timely enforcement action.

1. The DTF shall receive complaints on unlawful buildings either manually or through TSbPASS portal, grievances, call centres, mobile app, twitter and emails etc.,
2. The complaints shall be examined within 3 days by DTF and site inspection shall be carried out by the district level enforcement squads and wherever required demolition shall be taken up by demolition squads without notice.
3. Then DTF shall also seek information from all Municipalities/Municipal Corporations on unlawful buildings/developments and complaints received by them on unauthorised constructions and layouts.
4. The DTF shall conduct wide publicity and awareness regarding new building permission rules and constitution of DTF and their job description.
5. The DTF shall ensure proper estimation of expenditure for demolition and plan for recovery of the same from the owner.

6. Before starting the demolition or sealing of unlawful buildings /constructions/developments, a 'Panchnama' shall be conducted duly recording the stage of construction, details of permission if any, violations and proposed action under proper photography and videography. A copy of the 'Panchnama' prepared in this regard shall be handedover to theowner of the building with proper acknowledgement.
7. DTF shall inform the Registration Authority giving all the details of unauthorised constructions/layouts so as to include them in the prohibitory property register and shall also inform the concerned Electricity/Water supply departments to not to give any service connection either temporary or permanent to the respective unauthorised building/layout
8. In case of constructions/buildings, if any portions thereof remain un-demolished, the premises shall be sealed to avoid any accidents.
9. The DTF shall have random inspections and review at least once in 15 days on enforcement actions.
10. In special circumstances like if the owner /occupier of the unauthorised building is obstructing or in case of frequent violators the DTF may also ensure levy of penalty up to 25%of the value of the land/three years of imprisonment after taking proper photographs, video and conducting 'Panchnama'.

The District Collectors are directed to take immediate action for constituting Enforcement teams (demolition squads) to ensure timely enforcement action and ULB wise team details be sent to O/o DT&CP by **18.02.2021**.

ARVIND KUMAR
PRINCIPAL SECRETARY TO GOVERNMENT

To
All District Collectors
All Additional Collectors (Local Bodies)
Director of Town and Country Planning, Hyderabad
Director of Municipal Administration, Hyderabad
All Municipal Commissioners (through DMA)

Copy to:

The PS to Principal Secretary to CM
The OSD to Hon'ble Minister MA&UD
The TS-bPASS Chasing Cell
SF/SCs

//FORWARDED ::BY:: ORDER//


SECTION OFFICER
5/1