



**Mission for Elimination of Poverty in Municipal Areas (MEPMA)  
(Department of Municipal Administration and Urban Development)  
Telangana State**

From  
The Mission Director  
MEPMA, Telangana  
Hyderabad

To  
1. The Commissioner, GHMC  
2. The Chief Executive Officer, SCB,  
3. The Municipal Commissioners of all ULBs of  
Telangana State.

Lr. No. 001/MEPMA-TS/IS/PP/2020

Date:20.02.2020

Sub: MEPMA – Pattana Pragathi – Survey of Illiterates above 18 years of age in all  
ULBs of Telangana – Instructions issued – Regarding.

Ref: Illiterate survey under Pattana Pragathi Action Plan.

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With reference of subject cited, as a part of Pattana Pragathi Programme, it is decided to conduct the household survey of illiterates who are above 18 years of age and who cannot read and write in mother tongue through Resource Persons of SLFs and TLFs and Community Organizers of MEPMA.

Activities to be taken-up :

- 1) Allotment of areas / wards to Resource Persons (RPs) and Community Organizers (COs) of MEPMA.
- 2) Orientation to Surveyors (RPs & COs) at ULB level.
- 3) Printing of Survey formats and distribution
- 4) Survey of Illiterates (@50 households per surveyor per day)
- 5) Data entry of filled in survey formats.
- 6) Day wise monitoring of survey and data entry on same day

Hence, all the Municipal Commissioners, District Mission Coordinators and Town Mission Coordinators are here by informed to follow the above instructions and ensure to conduct of survey of Illiterates and data entry in Pattana Pragathi Programme from 24.02.2020 to 04.03.2020 without fail.

Encl: Survey Format

Yours faithfully,  
Sd/- N.Satyanarayana  
Mission Director, MEPMA

  
For Mission Director  
MEPMA

Copy to

The District Collectors of all Districts in the State for favour of information.  
The Addl. Collectors of all Districts in the State for information and necessary action.

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(Annexure)

**Survey for enumeration of Illiterates in all ULBs of Telangana under  
Pattana Pragathi**

- Survey for enumeration of illiterates has to be conducted in all ULBs
- Survey to be conducted in all House Holds
- Printing of survey formats by MCs as per the total no. of House Holds
- Distribution of survey formats
- Survey shall be conducted under close supervision of Ward Corporators / Councillors
- Survey of illiterates by RPs & COs
  - Resident of ULB
  - Age - 18 years and above
  - Who cannot read and write in mother tongue

**Survey format:**

Sl. No.	Ward No.	Area	Full name of the Illiterate Person	Father / Husband Name	H.No.	Gender	Age	Mother Tongue	Contact Phone Number	Remarks
1	2	3	4	5	6	7	8	9	10	11

- Data entry of survey formats to be done on daily basis
- Door Locks if any, revisit the house on the next day
- Day to day monitoring of survey status, surveyor wise by concerned MC & PD